



ESN Platform tool for the Users Group

Elia – 09/09/2013



ESN Platform for the Users Group: Why ?



- **Context of the initiative**

- More visibility & added-value for Users Group & federations
- Forthcoming challenges for Users Group (ad-hoc WG Grid Code Revision, TF Balancing, consultations...)
- Better way of working for Elia & Users Group: reactivity, efficiency, transparency, collaboration...
- Internal initiative of Elia: project momentum

- **A more efficient Users Group**

- Documents & Opinions
 - Multi-editing process, discussions, calendars
- Meetings management
 - Documents & discussions, store documents, calendars, draft PV's
- Discussions & groups
 - Store documents, discussions, calendar, To Do's, notifications
- People & profiles
 - Ability to follow & to share, search
 - Contacts database

- **A more collaborative Users Group**

- Facilitate project-based collaboration, with diverse groups (multifunctional, intern/extern, etc...)
- Facilitate team-based collaboration
- Facilitate knowledge-based collaboration (best practices, etc.)



ESN Platform for the Users Group: How ?



- **A virtual Platform with specific functionalities**
 - **Pilot project at Elia**
 - Support from IT & tool experts, from Sept to Nov 2013
 - Proof of concept => might be improved by all of us; feedback is most welcome
 - Not yet whole Users Group & WG's
 - **Specific functionalities**
 - Tailored for the Users Group's needs: information, multi-editing, documents sharing, discussions forum, contacts details
 - Easy: goal is to improve/facilitate way of working and not to duplicate/complicate

See DEMO

- **Starting with WG Belgian Grid**
 - **If a success, to be extended to other WG's & Plenary**
 - **In practice**
 - In Sept = Start: demo (9/9); access (10/9); training sessions (18-20/9)
 - Support: guidelines & tutorials at disposal



ESN Platform for the Users Group: focus on document sharing



Document sharing &
collaboration centralized



Document collaboration
truly team-based

1. Prepare

- Start a discussion/Q&A to define subject of next year, ToC, approach, etc...

2. Construct document

- Enable multi-editing (PC-based/Web) – and construct in the same document so that others can see progress (and comments / solve overlap,...)

3. Make corrections

- More multi-editing / Comments – lock in 'Track changes' if needed (but must use PC-based soft for editing)

4. Gather final comments

- Enable read only & gather comments through 'Comments' in Web view of document in SP

5. Approval

- Workflow approval

ESN Platform for the Users Group: document sharing - Key points to remember



1. There are 3 'views' of a document:

1. Web app – View (Track changes invisible, insertion/update of comments active) – Step 4
2. Web app – Edit (Track changes invisible, comments invisible, only possible if track changes are not mandatory) – Step 2
3. PC-based – Edit (Track changes & comments visible) – Step 2 & 3

2. For PC-based, usage of Office 2010+ is recommended for multi-editing

